

## CALL FOR DEMHIST SPECIAL PROJECTS GRANT 2023

### Supporting Professionals of Historic House Museums for Special Projects and Events to be conducted in 2023

#### What is the DEMHIST Special Projects Grant?

The DEMHIST Special Projects Grant aims to support initiatives from historic house museum professionals worldwide that contribute to their dissemination, conservation, restoration and research. The Grant acknowledges projects that are already partially funded and need extra support to achieve their goals and objectives or extend their scope and targets. The 2023 Special Projects Grant supports up to 50% of the total budget of initiatives that will be implemented and completed before December 31<sup>st</sup> 2023.

#### Requirements for application

- Potential candidates.** The primary applicant for this grant must be an individual or institutional member of DEMHIST, whose ICOM membership is up-to-date, and whose primary International Committee is DEMHIST. Collaborations with ICOM national groups, other ICOM international committees, or other non-ICOM partners are allowed and encouraged for a DEMHIST Special Project Grant.
- Amount of the Grant.** Requests for funding will be considered in the amount from 500 to 1,000 euros depending on the strength of the application; the feasibility of the proposed project; the number of applications received; and the total amount of funding available.
- Percentage funded.** The DEMHIST Special Projects Grant cannot be more than 50% of the proposed project's total budget.
- Obligations of grantee.** Each grantee will be required to submit a 1,500 to 2,000-word report in English **within one month following the project's completion**. The report must include the following: summary of the project; number of participants; communication materials where the DEMHIST logo is visible; goals and objectives achieved; impact of the project at local, regional or national level; Sustainable Development Goals achieved (if any); three high-quality photographs; the final budget or similar financial report. The grantee has to attach, as an attachment to the report, the proof of funds expended, and one invoice addressed to DEMHIST for the total amount awarded (but no more than 50% of the project's total budget.) The report will be uploaded to the DEMHIST website and parts may be used on DEMHIST social media as deemed appropriate by the Communications Working Group of the Board.
- Deadline for submission.** The deadline to submit proposals is April 15<sup>th</sup> 2023.
- Notification of awards.** Selected projects will be communicated by April 30<sup>th</sup> 2023.

- 7. Timetable of the funds transfer.** Grantees will receive the approved funds **within one month after** the completion of the project and receipt of the report with attachments as described in point 4 above.
- 8. Q&A.** Candidates can address their questions and comments to the DEMHIST Secretary at [secretary@demhist.icom.museum](mailto:secretary@demhist.icom.museum)

#### **Application procedure**

**Candidates should submit to the [secretary@demhist.icom.museum](mailto:secretary@demhist.icom.museum) the following information in English, French or Spanish (Official ICOM Languages):**

1. Official application form. Download from <https://icom-demhist.org/what-is-the-demhist-special-projects-grant/>.
2. CV of the lead applicant for the grant and the person responsible for the project.
3. Justification of the need of financial support in the form of a project budget.
4. Optional: Additional information/documents that may strengthen your application.

Any related questions can be sent to ICOM DEMHIST International Committee at:

**Remko Jansonius, DEMHIST secretary**  
Email: [secretary@demhist.icom.museum](mailto:secretary@demhist.icom.museum)